

GUIDELINES FOR FIRE INSURANCE CLAIMS:

In case of vehicular accident, kindly please prepare and submit the following documents to wit:

BUILDING:

- Insurance Policy / OR
- Arson Investigation Report (Fire Marshall)
- Plan (Building)
- Proof of ownership of insured building
- Non-waiver agreement / Sworn statement
- Receipt of all household appliances
- Pictures
- Others:

STOCK IN TRADE:

- Insurance Policy / OR
- Arson Investigation Report / Fire Certification
- Declaration of Property / Lease agreement / Plan
- ITR - 2 years prior to the loss
- Inventory of all Stocks prior to the date of loss
- Non-waiver / Sworn Statement
- Pictures
- Mayor's Permit
- Business Name (DTI)
- Incorporation Paper (SEC)
- Others:

NOTE:

Claims must be reported to PACIFIC UNION INSURANCE COMPANY immediately or within a reasonable time for immediate attendance, subject to adjuster's evaluation and recommendation otherwise claims with not be entertained.

For your assistance, you may call our telephone no. (02) 88451033 to 37

Please be guided accordingly.

Thank you

PACIFIC UNION INSURANCE COMPANY

Unit 2401 Antel Corporate Center, 121 Valero Street, Salcedo Village, Makati Philippines 1227

